

Please use a separate form for each traveller.

Delivery Collection

Preferred date and time _____

Teller number _____

Reference number _____

Applicant's details			
Surname/legal entity name		Date of birth (YYYY-MM-DD)	
Full name(s)/trading name		Gender	
Residential status	<input type="checkbox"/> RSA resident	<input type="checkbox"/> Non resident	<input type="checkbox"/> Immigrant
	<input type="checkbox"/> Non-tax resident of SA	<input type="checkbox"/> Foreign National	<input type="checkbox"/> South African resident temporarily abroad
If temporary resident state permit expiry date (YYYY-MM-DD)			
Identity/temporary resident/registration/foreign identity number		ID- country code	
VAT number		Tax number	
Physical address Street 1		<input type="checkbox"/> Postal address (If address is same as physical, tick box) Address 1	
Street 2		Address 2	
Suburb		Suburb	
City		City	
Province	Code	Province	Code
Business street address for delivery or collection			
Traveller's details (Complete only if traveller is not the same as the Applicant)			
Surname/name of business		Date of birth (YYYY-MM-DD)	
Full name(s)		Gender	
Physical address Street 1		Identity/temporary resident number	
Street 2			
Suburb			
City		Province	Code
(Travel details)			
Passport number		Passport expiry date (YYYY-MM-DD)	
Passport country		Ticket reference number	
Destination country		Airline	
Departure date (YYYY-MM-DD)		Border post/place of departure	
Return date (YYYY-MM-DD)		Other mode of transport	
Contact person			
Name		Surname	
Telephone	Fax number	Email address	

Products (Foreign notes-FN, New TravelWallet card-TWI, TravelWallet card reload-TWR, TravelWallet card cash out-TWC)*

*Code	Currency	Foreign amount	Exchange rate	Rand amount	Cover number	TravelWallet Card number (if existing)	Transaction reference number

New TravelWallet cards

Verification question

Answer

Account to/from which money will be paid to or charged against (to be filled in by applicant) Account Account name Account numberAccount type Current Savings Credit card**Additional or other special instructions** (including specific amounts of individual notes)

Third party request (Foreign notes only):

I hereby give Standard Bank authority to deliver the above requested forex to:

Name

Surname

Identity number

Traveller/Authorising signature

Prominent Influential Persons (PIPs)

Prominent Influential Persons (PIPs) are individuals entrusted with prominent public functions either domestically or by a foreign country. Examples are heads of state or heads of governments, important political party officials, military officials or senior executives of state-owned corporations. This term also includes immediate family members and close associates.

Are you a public official in a position of authority?

 Yes No

Are you related to or associated with a public official in a position of authority?

 Yes No

What is the nature of the relationship or association?

 Business partner Close associate Parent Sibling Son/Daughter Spouse/Partner

Please provide full name and surname of relative or associate

Data Protection

I agree and confirm that:

- Standard Bank Group may collect and process my personal information where lawful and reasonable, in order to provide me with product and services. This may include using my personal information for credit, fraud and compliance purposes.
- Standard Bank may share my personal information within the Standard Bank Group and/or with their third-party service providers, and these third parties may not be within the jurisdiction where the product and service is provided.

Standard Bank may process my Personal Information to carry out statistical and other analyses to identify potential markets and trends, evaluate and improve their business (this includes improving existing and developing new products and services).

Yes No

If I provide Standard Bank with Personal Information about or on behalf of another person (including, but not limited to, account signatories, shareholders, principal executive officers, trustees and beneficiaries), If yes, please tick the boxes below.

Yes No

I confirm that I am authorised to:

- a provide their Personal Information;
- b consent on their behalf to the Processing of their Personal Information; and
- c receive any privacy notices on their behalf.

Declaration and acknowledgement

I/we, the undersigned

hereby declare that:

- I/we have read this document and know and understand the contents thereof;
 - the information furnished above is in all respects both true and correct;
 - the currency applied for will only be used for the specific purpose stated herein namely travel related expenses;
 - the documentation presented in support of this application is in all respects authentic;
 - I/we consent to this information being provided to the South African Revenue Service and/or the Financial Intelligence Centre.
 - agree that the rand amount of the foreign exchange bought or sold, as indicated on this form, may be charged to or paid from the account stated above;
 - I/we have read, understood and agreed to the terms and conditions of the TravelWallet card, if a TravelWallet card is bought;
 - my account will be debited should the card be overdrawn due to late settlements on a TravelWallet card by a merchant;
 - if the travel is associated with an omnibus facility, then the business must provide an original letter authorising the proposed visit;
 - where foreign exchange has been bought for travel purposes, I/the traveller will travel within 60 days of buying the foreign exchange;
 - I/we shall sell unused foreign exchange to an authorised dealer (such as Standard Bank) within 30 days of the traveller's/my return to the Republic or cancellation of the trip;
 - I/we shall not buy more foreign exchange from another authorised dealer if it will cause me to go over my travel allowance limit allowed by law in respect of the use of debit and/or credit cards while overseas on holiday or business, the amount used forms part of my travel allowance under my single discretionary allowance/omnibus facility;
 - where a business traveller goes abroad on recurring business trips and the next business trip is to occur within 90 (ninety) days from returning from a previous business trip, any unutilised foreign currency may be retained by the traveller for use during the next business trip;
 - I/we am responsible for all costs incurred if the order is changed after it has been received by you;
 - I/we agree that the applicable exchange rate will be the exchange rate at the time you process the order;
 - I/we agree that commission will be charged at the quoted rate;
 - I/we have been informed of the limit applicable to the above transaction and confirm that this limit will not be exceeded as a result of the conclusion of this transaction;
- Single Discretionary Allowance (SDA) for Residents (Natural persons) who are 18 years and above - R1 000 000.00 (One million Rand) per calendar year.
- Travel allowance for Residents (Natural persons) who are under the age of 18 years - R200 000.00 (Two hundred thousand rand) per calendar year.
- agree that cheques and other instruments of value issued in a foreign currency and bought by you will be subject to the International Chamber of Commerce's Uniform Rules for collection as well as the laws of that country; and
 - agree that cheques and other instruments of value handed in for collection will be available as cash only when paid.
 - I/we agree that while you will take reasonable care to check who owns the TravelWallet card, you are not responsible for any loss or damage I may suffer because a TravelWallet card is cashed by somebody other than the rightful and true owner;**

(Where applicable, a reference to I/we includes the Business on whose behalf I am acting, being duly authorised.)

Applicant/authorised signatory

Date (YYYY-MM-DD)

Traveller

Date (YYYY-MM-DD)

D.D contact details

Region	Phone number	Email address
Gauteng	010 824 2117 / 063 909 0240	jhbforexdelivery@standardbank.co.za
Durban and Pietermaritzburg	010 824 2119 / 063 909 0242	durbandirectforex@standardbank.co.za
Cape Town	010 824 2118 / 063 909 0241	ctccforex@standardbank.co.za

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Institutional sector		Industrial classification		
FINSURV Authority number		If internal date (YYYY-MM-DD)		Omnibus facility <input type="checkbox"/> Yes <input type="checkbox"/> No
Currency and Exchanges Manual for Authorised Dealers section			BOP category	<input type="text"/> <input type="text"/> <input type="text"/>
E-Docs				
Signature verified	<input type="checkbox"/> Yes <input type="checkbox"/> No	Intials	FICA/KYC complete	<input type="checkbox"/> Yes <input type="checkbox"/> No Intials
Sanctions screening checks	<input type="checkbox"/> Yes <input type="checkbox"/> No	Intials		